

Sample Commissioner Compensation Policy

PURPOSE: To establish the guidelines under which compensation for services will occur.

RCW 52.14.010 authorizes payment to each Commissioner for each day or portion of a day in attendance at a Board meeting, or when performing other services for the District.

It is the function of the Board to identify and approve services that Commissioner's are authorized to perform on behalf of the District and receive compensation.

Commissioners of the District shall be entitled to receive the per diem compensation as outlined in RCW 52.14.010 for the following activities:

- A. Attendance at all regular and special meetings of the Board of Fire Commissioners.
- B. Attendance at regular local County Fire Commissioners' Association meetings.
- C. Attendance at meetings for which you've been appointed as the representative for and by the District or a County, State or National Fire Commissioner organization.
- D. Attendance at the Washington Fire Commissioners' Association annual conference and seminars.
- E. Attendance at other Fire District-related activities pre-approved by the Board of Fire Commissioners.
- F. Attendance at other County, State or National Fire Commissioner activities pre-approved by the Board of Fire Commissioners.
- G. Travel time when a separate day of travel is required because of the location and scheduling of the activity.
- H. Compensation for attendance at other meetings or functions not specifically addressed above shall be pre-approved by the Board of Fire Commissioners. Where pre-approval is not possible due to time constraints, the chair may give tentative approval pending final approval by the full Board at its next regular meeting.

Commissioner Expense Reimbursement

In addition to the allowance provided above, Commissioners shall receive reimbursement of reasonable and necessary expenses incurred in attending activities, meetings and events as outlined in State of Washington per diem rates for meals and lodging; travel reimbursement will be based on current Internal Revenue Service rate.