



FIRELINE

AN OFFICIAL PUBLICATION OF THE WASHINGTON FIRE COMMISSIONERS ASSOCIATION

FIRST QUARTER 2016

Thank You, Member Districts & RFAs

By Roger Ferris, Executive Secretary

On behalf of the WFCA Board of Directors, I want to take this opportunity to thank districts and regional fire authorities for continuing to support association operations by renewing your membership.

The Board and committee members who serve on the front lines of the WFCA work very hard to make association programs valuable to members. I know their work pays off because I see many of you at seminars, county association meetings and conferences, and you let me know that legislation we passed or educational programs you attended have benefitted your district/RFA.

*The association office is here to help you;
please contact us if we may be of service.*

Upon receipt of dues, the association office mailed your district/RFA a flash drive containing the following information:

- 2016 Commissioner Handbook
- 2016 Fire District Lawbook
- 2016 Fire Service Directory (pdf version)
- Updated Pamphlets & Helps List (featuring handy, ready-to-use resolutions and forms in Word format)

As a WFCA member, your district/RFA was also mailed copies of the *2016 Washington State Fire Service Directory*, individually labeled for its intended recipient (one copy for each commissioner, chief and secretary).

Log-in credentials for the *Official Online Fire Service Directory* were also mailed along with the hard-copy directories, so be sure to check out that feature and let the association office know if you have any updates so we can correct our records.

Once again, I want to thank each of you for your continued support of the WFCA. The association office is here to help you; please contact us if we may be of service.

PDC Filing Reminder

Fire commissioners must file a Personal Financial Affairs Statement (F-1) with the Washington State Public Disclosure Commission by April 15. The F-1 may be filed electronically or by mail any time between now and the April 15 deadline.

Forms and the e-filing application may be found under Filer Resources at www.pdc.wa.gov. Please contact the PDC staff for assistance with filing: pdc@pdc.wa.gov, 360.753.1111, or toll-free 877.601.2828.

NOTE: Commissioners serving small districts with fewer than 1,000 registered voters do not file the F-1.

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A Message from the President by David Ellingson



I am humbled & honored to be given the opportunity to lead this great organization. My thanks go to Jim Farrell for his capable leadership over the past two years.

This past year, we have experienced devastating fires that have claimed life and property. What can we do better? How can we leverage technology, state and federal resources more effectively? I would like to touch on some of my expectations for this term as your president.

Each President brings a focus, passion and energy to our organization. Over the past years we have begun a journey to prepare the organization to meet the needs we face in the 21st Century. We need to bring our strengths together to become a more powerful force to not only enhance the effectiveness of the organization, but to make WFCA a benchmark

for all. We need to focus on the development of strategies to address the challenges and opportunities we all face and to make best use of the talent we have throughout our organization.

**Limited resources can
constrain us, but common
goals can strengthen us.**

During my tenure, we will focus on giving WFCA a crisp articulation of what is possible and the path that will bring it to life. We know that it will be a significant and exciting journey as we become the driving force for innovation and networking throughout Washington. Everything we have accomplished as an organization has prepared us for this time in our history. I believe we are ready to build on our platform of success to

position WFCA for future growth, effectiveness and efficiency.

Collaboration and communication will be the key components necessary to make WFCA an even better organization than it is now. To harness the awesome power and talents of our organization we need to collaborate on strategies and communicate those plans so that we are all on the same page—working together to truly become ONE in every aspect.

In keeping with WFCA's mission, legacy, and traditions, I will encourage the WFCA Board to determine how we can integrate our activities to achieve meaningful impact for you, the WFCA members. This will translate into meaningful efforts as we finalize updates to the Strategic Plan.

Here is what lies ahead:
As humans wandered out of caves, technology has been one key element that made that journey safer
See Message on Page Three



WFCA Board Seeks Input on Strategic Plan Update

The Board is in the process of updating the WFCA Strategic Plan which spells out the association's mission, vision, guiding principles and Strategic Initiatives.

If you have any ideas concerning the future direction of the WFCA, the Board would like to hear from you.

To view the Draft Strategic Plan, log onto the WFCA

website at www.wfca.wa.gov and select *Strategic Plan* in the drop-down menu under *About WFCA* in the upper right navigation menu on the home page. You may also contact the office for a copy of the draft.

Please submit your comments to the association office (wfca@wfca.wa.gov, P.O. Box 134, Olympia, WA 98507) by April 15.

ON THE WEB

The 2015 WFCA Annual Report will be posted on the website March 31st. The purpose of the report is to provide the membership with a summary of last year's activities and report on the overall health (financial and otherwise) of the association. The Report will be available in hard-copy format by request.



Bylaws Changes Due May 13



May 13 is the deadline for submitting proposed amendments to the

WFCA Articles of Association and Bylaws.

The official deadline is typically May 15th, but because the 15th falls on a Sunday this year, the committee has asked for proposals to be submitted by Friday, the 13th.

Submit proposed amendments to the committee via email at wfca@wfca.wa.gov or mail to WFCA, P.O. Box 134, Olympia, WA 98507. You will receive notification from the WFCA office verifying receipt of your proposed amendment(s).

To review the current bylaws, visit www.wfca.wa.gov (see *About WFCA*) or contact the association office (800.491.9322, wfca@wfca.wa.gov) for a copy.

Message From Page Two

and easier. Whether it was the wheel, the boiler, the internal combustion engine or nanotechnology, technological advances have contributed significantly in making our world a better place but also changed the dimensions of risk management as we know it. And as advances in technology constantly propel us yet again into a new, previously unimaginable change, we will need to both adapt to that change and adopt best practices to stretch our limited resources even farther and look for technological advances that can reduce risk and be employed to make every fire service agency safer for our employees.

We as an organization need to be as efficient as possible in managing our resources responsibly. As we continually improve our processes, WFCA will have a more meaningful impact for you, and the fire service in general. And by looking both to our past as well as to the future we hope to achieve, here are some initial thoughts:

Leadership. WFCA is well-known for quality and effective representation of member districts. Content at WFCA conferences across the state and the WFCA health insurance program are first class. As new opportunities appear, we need to evaluate

each opportunity with the always present objective of delivering first class services to you, our members.

Technology. One of the key decisions we need to make is how to select, invest in and manage a well-balanced, sustainable mix of technologies. These technologies will influence how we deliver service to you. Technologies employed in the fire service can make exponential enhancements in safety and efficiency. As technology evolves or becomes obsolete, and as new technologies emerge, we will need to continue to monitor and adjust our approach accordingly. I will encourage WFCA's Board of Directors to do this by engaging with all our districts and stakeholders—an essential ingredient for our success.

Communication. WFCA already has products and programs that allow for people to contribute and receive content on a range of topics. Those programs need to be aligned to better inform and serve our members. And many of these activities need to be strengthened, expanded and diversified to provide deeper value and easier access. Continuous improvement today for a better tomorrow...

Collaboration. WFCA is not alone in trying to change the fire service for

Ads

FOR SALE by Skagit 13: '96, Internat'l Ambulance, 4700-T444E. North Star Ambulance from Braun NW. 21,444 mi, good rubber, exc cond. \$6,000 OBO. As is, where is. Call Roy Horn, 360.466.1224, royhorn@cnw.com.

POSITION ANNOUNCEMENT by Snohomish 19: 4 vol & part-time FF/EMT positions. Svc area mostly rural; incl unincorp Sno Co between Marysville, Arlington, Stanwood & Silvana. Visit www.firedistrict19.com. Appl deadline is 5/1. Call 360.652.8277, email ktstrotz@firedistrict19.com.

POSITION ANNOUNCEMENT by City of Burlington: Chief, \$100-112K. Visit <http://www.prothman.com/>, click *Current Searches*. First review 3/13 (open until filled). Call 206.368.0050.

the better. And we certainly understand the importance of collaboration. Limited resources can constrain us, but common goals can strengthen us. As we begin to further collaborate with likeminded groups, WFCA can bring its expertise to the table as we create greater scale and impact.

The path forward. We will continue to communicate with you and seek your input as we develop and implement this approach.

This is an exciting time at WFCA, filled with success on many fronts. One constant for us will be our dedicated and professional staff. I firmly believe that together, we can accomplish much. As President John F. Kennedy once said, "Change is the law of life. And those who look only to the past or present are certain to miss the future." The lens we will use to shape our future is you—the hundreds of talented and devoted professionals across the state. You are the extraordinary men and women we serve who in turn will serve WFCA as we ride into the next year together.

Thank you for the trust and faith you have placed in me. My promise to you is to serve you to the best of my ability and to guide WFCA to even greater success and achievements in the year ahead.



**WASHINGTON
FIRE COMMISSIONERS
ASSOCIATION**

POST OFFICE BOX 134
OLYMPIA WA 98507

ADDRESS SERVICE REQUESTED

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**WASHINGTON FIRE
COMMISSIONERS
ASSOCIATION**

P.O. BOX 134
OLYMPIA WA 98507

(360) 943-3880
1-800-491-WFCA (9322)
FAX (360) 664-0415

WFCA@WFCA.WA.GOV
WWW.WFCA.WA.GOV

LOCATION

605 11TH AVE. S.E.
SUITE 205
OLYMPIA WA 98501

OFFICE HOURS

8:30AM - 4:30PM
MONDAY - FRIDAY

2016 BOARD OF DIRECTORS

OFFICERS

PRESIDENT DAVE ELLINGSON • POULSBO FIRE DEPT
VICE PRESIDENT GERRY GUSTAFSON • GRAHAM FIRE & RESCUE
SECRETARY | TREASURER BRAD LOTH SPEICH • CLARK 6

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REGION 1..... JACK HENSLEY • SPOKANE 4
REGION 2 BRAD LANGDELL • WALLA WALLA 5
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REGION 4 LES RIEL • YAKIMA 4
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IMMEDIATE PAST PRESIDENT JIM FARRELL • MOUNTAIN VIEW FIRE & RESCUE

EXECUTIVE SECRETARY

ROGER FERRIS

THE OPINIONS EXPRESSED IN THIS PUBLICATION ARE NOT NECESSARILY THOSE OF
THE WFCA BOARD OF DIRECTORS AND/OR MEMBERSHIP.

The Washington Fire Commissioners Association is pleased to offer members the 2016 Saturday Seminar Series. Class descriptions are outlined below; see reverse for dates, times and locations. To register, please visit our online registration or use the form provided. If you have questions concerning the seminars, please contact the WFCA office at 1.800.491.9322.

**SEMINAR FOR
NEWLY ELECTED/APPOINTED
AND EXPERIENCED
COMMISSIONERS, CHIEFS & SECRETARIES**

**Offered in Spokane (February 27th)
and Ocean Shores (March 19th)**

**This seminar meets the statutory Open Public Records
and
Open Public Meetings training requirements**

Attorney Brian Snure will present this seminar for new and experienced commissioners, chiefs, secretaries and other management personnel. This class will provide the knowledge and background needed to understand and address the challenges involved in governing, leading and operating fire districts and regional fire authorities. Topics for this full-day program, which is being held in Spokane and Ocean Shores, include the following:

- ◆ The relationships between fire commissioners and personnel.
- ◆ Powers, authority, duties and responsibilities of commissioners, chiefs and secretaries.
- ◆ Relationships with state and county offices.
- ◆ Risk management and insurance.
- ◆ Open Public Meetings and executive sessions compliance.
- ◆ Open Public Records Act and record retention compliance.
- ◆ Ethics—conflicts of interest.
- ◆ Compensation to commissioners, paid and volunteer personnel.
- ◆ Volunteer firefighter associations.
- ◆ Finances—revenue sources, tax levies, budgets, lid lifts, debt limitations, elections.
- ◆ Bid law requirements.

Other areas of law will be addressed with an opportunity for class participants to ask questions.

Attendees will receive a certificate of participation that documents compliance with the Open Public Meeting and Open Public Record training requirements.



**2016
SATURDAY
SEMINAR
SERIES**

**HOW TO HIRE, RETAIN &
EVALUATE KEY PERSONNEL
IN THE 21ST CENTURY
Offered in Chelan (June 4th)**

This workshop will focus on the legal process of successfully hiring administrative personnel. Topics covered:

- ◆ What should be included in an employment agreement?
- ◆ How do you evaluate your personnel?
- ◆ Contracts vs. Employment Agreements
- ◆ Review of Personnel Policies (such as discipline, discrimination and due process)

This will be a great class for all commissioners, chiefs and key administrative personnel to review and update your best hiring and employment retention policies.

**UPDATE WITH
STATE AUDITOR
Offered in Chelan (June 4th)**

This afternoon session will provide a review of what is new in state audit guidelines. Issues such as fraud, investments, open public meetings and the new audit online checklist will be discussed.

WFCA SELF-FUNDED HEALTH CARE PROGRAM

Offered in Ocean Shores (March 19th) & Chelan (June 4th)

Beginning at 8:00 a.m. at the Ocean Shores and Chelan Seminars, please join Health Care Manager Jim Lux for a one-hour overview of the WFCA health care program. Attendees are encouraged to take advantage of this opportunity to learn about the program and share your thoughts.

FEBRUARY 27, 2016 - SPOKANE
ENDURIS PROFESSIONAL TRAINING CENTER

AGENDA

- 8:00 a.m. Registration & Coffee
9:00 a.m. **Newly Elected, Appointed and Experienced Commissioners, Chiefs & Secretaries Seminar**
12:00 p.m. Lunch
1:00 p.m. **Seminar Continues**
4:00 p.m. Program concludes

LOCATION

Enduris Professional Center, 1610 S. Technology Blvd.,
Spokane, WA 99224

MARCH 19, 2016 - OCEAN SHORES
SHILO INN

AGENDA

- 7:45 a.m. Registration & Coffee
8:00 a.m. **WFCA Health Care Program Information**
9:00 a.m. **Newly Elected, Appointed and Experienced Commissioners, Chiefs & Secretaries Seminar**
12:00 p.m. Lunch
1:00 p.m. **Seminar Continues**
4:00 p.m. Program concludes

LOCATION & HOTEL

Shilo Inn, 707 Ocean Shores Blvd. N.W., Ocean Shores, WA
98569; 800.222. 2244 (toll-free) or 360.289.4600 (main line)
www.shiloinns.com
Guest room rate \$119

JUNE 4, 2016 - CHELAN
CAMPBELL'S RESORT

AGENDA

- 7:30 a.m. Registration & Continental Breakfast
8:00 a.m. **WFCA Health Care Program Information**
9:00 a.m. **How to Properly Hire, Retain & Evaluate Key Personnel in the 21st Century Seminar**
12:00 p.m. Lunch
1:00 p.m. **Update with State Auditor Seminar**
3:30 p.m. Program concludes

LOCATION & HOTELS

Campbell's, 104 W. Woodin Ave., Chelan, WA 98816;
800.553.8225 (toll-free) or 509.682.2561 (main line)
www.campbellsresort.com
Room rates vary depending on the type requested
Other reservation options: Grandview (800.962.8723),
Darnell's (800.967.8149), Best Western (800.468.2781)

DID YOU KNOW?

- ◆ An education grant program is available to members with an assessed value of less than \$50 million. Please contact the WFCA office for more information.

REGISTRATION

Registration fee listed below is per person, per seminar. Fee includes lunch at the seminar for which you register. 48 hour notice is required for registration refunds from the WFCA.

MEMBER RATES

\$160 (pre-registration) ~ \$210 (at the door)

NON-MEMBER RATES

\$450 (pre-registration) ~ \$500 (at the door)

REGISTER ONLINE

Or please return the completed registration to:
WFCA, P.O. Box 134, Olympia, WA 98507
Fax: 360.664.0415 Email: wfca@wfca.wa.gov

Sign Me Up For the Seminar I've Checked:

- Spokane - February 27th
- Ocean Shores - March 19th
- Chelan - June 4th

Representing (Dist/RFA/Dept):

Name & Title (as to appear on name badge):

Name & Title (as to appear on name badge):

Name & Title (as to appear on name badge):

Amount Enclosed \$ _____

Please Invoice. Provide email for invoicing:

THANK YOU

The WFCA would like to thank the following sponsors of refreshment breaks and meals during the 2016 Saturday Seminar Series. These companies make possible the WFCA Educational Grant Program, which helps qualified members attend seminars and conferences.

Enduris - sponsoring all refreshment breaks in Spokane and the afternoon refreshment break in Chelan.

Chmelik, Sitkin & Davis - sponsoring the continental breakfast in Chelan.

BIAS Software - sponsoring the morning refreshment break in Ocean Shores.

Northwest Safety Clean - sponsoring the afternoon refreshment break in Ocean Shores.



2016 WASHINGTON STATE FIRE SERVICE DIRECTORY

UPDATES through February 17, 2016

BENTON COUNTY

Fire District 1 Mailing address for Commissioner Jerry Morris: 2901 S Gum St, Kennewick 99337
West Benton Fire & Rescue Meets 1st & 3rd Tuesdays, 7 pm

CLALLAM COUNTY

Fire District 1 New commissioner, Position 4: Giancarlo Buonpane, jndent@centurytel.net, (360)460-7475

ISLAND COUNTY

South Whidbey Fire/EMS New commissioner replacing Mike Helland: Frank Mestemacher, commissioner3@swfe.org
Email address for Commissioner Kenon Simmons: commissioner2@swfe.org
Email address for Commissioner Robert Elliot: commissioner1@swfe.org
Name change for District Secretary/Finance: Kay Cope

JEFFERSON COUNTY

Fire District 4 Mailing address for Commissioner Meril Smith: 200 Jupiter Loop, Brinnon 98320

KING COUNTY

Fire District 2 New mailing address: PO Box 66029, Burien 98166
Fire District 28 Add Commissioner Jim Zoll, 1330 Wells St, Enumclaw 98022, (360)825-5544, jzoll@ci.enumclaw.wa.us
Add Commissioner Amy Trachte, 1330 Wells St, Enumclaw 98022, (360)825-5544, atrachte@ci.enumclaw.wa.us
Meets 3rd Wednesday, 6 pm, City Hall Council Chambers, 1339 Griffin Ave, Enumclaw
Fire District 50 Mailing address for Commissioner Richard Beck: 18245 643rd Ave NE, Gold Bar 98251

KLICKITAT COUNTY

Fire District 13 New secretary replacing Victoria Levin: Roxanne Hooper, PO Box 44, Appleton 98602, (509)365-0051

LEWIS COUNTY

Fire District 4 Address for Commissioner George Harbaugh: PO Box 373, Morton 98356
Meets 2nd Tuesday, 5 pm, Morton Fire Hall
Fire District 9 Email address for Commissioner Bruce Richie: blrichie@centurytel.net
Email address for District Secretary Cindy Mounce: cmounce@centurytel.net
New interim fire chief replacing Kevin Mounce: Michael Gordon, PO Box 262, Mineral 98355, (360)492-5016, retcoastie@gmail.com
Meets 2nd Monday, 6 pm, Mineral Fire Hall
Fire District 17 Remove Secretary Maribeth Kuhn

MASON COUNTY

Fire District 4 Meets 1st Wednesday, 7 am & 3rd Wednesday, 6 pm, 2970 SE Arcadia Rd, Shelton
Fire District 6 Email address for Commissioner Mike Sheetz: msheetz@mcfd6.com

OKANOGAN COUNTY

Fire District 10 Mailing address for Commissioner Chris Williams: 10 Columbia Dr, Loomis 98827
Fire District 11 New district secretary replacing Carmen Kinley: Jeanette Lamont, 238 Molson Rd, Oroville 98844, (509)485-2035
Email address for Fire Chief Phillip Dart: prdart11@gmail.com
Commissioners meet 2nd Wednesday, 7:30 pm, Fields Hall

PIERCE COUNTY

Fire District 5 Remove Commissioner Randy Stephens
Meets 2nd & 4th Tuesdays, 5 pm
Fire District 22 Spelling of Commissioner, Position 5: Pat McElligott, pmcelligott@eastpiercefire.org

PIERCE COUNTY (continued)

Fire District 25 New district secretary: Lisa Porcelet, 32004 Crystal Mtn Blvd, Crystal Mountain 98022, (206)276-5509, lisamporcelet@gmail.com
New chief replacing Mike Ferguson: Paul Sowers, 32004 Crystal Mtn Blvd, Crystal Mountain 98022, (360)280-7095, pcf25@gmail.com
Meets 2nd Wednesday, 6 pm, Crystal Mountain Fire Station

SAN JUAN COUNTY

Fire District 3 Remove Fire Chief Steve Marler

SNOHOMISH COUNTY

Fire District 15 New commissioner replacing Bill Dobler: Buckley Evans, 7812 Waterworks Rd, Tulalip 98271, (360)659-2416, bevans@firedistrict15.org
Commissioners meet 2nd Tuesday, 4 pm

SPOKANE COUNTY

Fire District 13 New headquarters station physical address: 9324 N Starr Rd, Newman Lake 99025

STEVENS COUNTY

Fire District 11 Remove Commissioner Bill Beusan
Fire District 13 New fire chief replacing Misty Miller: Tim Hahnen, 2353 Bossburg Rd, Evans 99126, (509)684-6801, hahnen@yahoo.com

THURSTON COUNTY

Fire District 16 Remove District Secretary Gloria Field

WALLA WALLA COUNTY

Fire District 3 Meets 2nd Monday, 8 am, 778 Hoffmann Rd, Prescott

WA FIRE CHIEFS (Page 1)

Location & mailing address: 605 11th Ave SE, Suite 211, Olympia 98501